



The Tennessee Sunshine Law Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

## TENNESSEE DEPARTMENT OF HEALTH

### MEMORANDUM

**Date:** September 15, 2006

**To:** Andrea Turner, Director of Communications and Media Relations

**From:** Rebecca Brown, Administrator

**Name of Board:** Committee for Clinical Perfusionists

**Date of Meeting:** October 24, 2006

**Time:** 10:00 A.M., CST

**Place:** Health Related Boards Conference Room  
227 French Landing, Suite 300  
Heritage Place MetroCenter  
Nashville, TN 37243  
(615) 532-4384

#### **Major Item(s) on Agenda:**

1. Review and approve the minutes from the August 1, 2006 meeting
2. Receive reports and/or requests from the Division Office
3. Receive reports and/or requests from the Director/Manager
4. Receive reports and/or requests from the Office of General Counsel
5. Receive reports and/or requests from the Bureau Office – Report from Lisa Tittle

6. Receive reports and/or requests from the Division of Investigations
7. Receive reports and/or requests from the Disciplinary Coordinator
8. Discuss and vote on continuing education waiver request
9. Discuss update of Board's webpage per Patricia Smith
10. Review and discuss Legislation
11. Review, approve and ratify new licensure files
12. Designation by council of what information it wants on the "Noteworthy" section of the Internet
13. Adjournment

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.